

03-2-0603

(Do Not Write Above This Line)

RESOLUTION BY

COMMUNITY DEVELOPMENT/
HUMAN RESOURCES COMMITTEE

TO RESCIND RESOLUTION 03-R-0081 IN ITS ENTIRETY, AND; TO AUTHORIZE THE MAYOR TO EXECUTE AN APPROPRIATE CONTRACTUAL AGREEMENT FOR FC-7533-02-A, ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR STREETSCAPE AND TRAILS (RFP) WITH ALTAMIRA DESIGN AND COMMON SENSE, INC., TO PROVIDE DESIGN SERVICES FOR VARIOUS STREETSCAPE PROJECTS IN AN AMOUNT NOT TO EXCEED \$243,175.00.00 FOR LAKEWOOD HEIGHTS STREETSCAPE \$70,200.00; CHESHIRE BRIDGE ROAD STREETSCAPE \$78,425.00; AND METROPOLITAN PARKWAY STREETSCAPE PHASE II \$94,550.00, ON BEHALF OF THE DEPARTMENT OF PLANNING, DEVELOPMENT AND NEIGHBORHOOD CONSERVATION; ALL CONTRACTED WORK SHALL BE PAID FROM AND CHARGED TO FUND, ACCOUNT AND CENTER NUMBERS: 1C28 524001 M23F05119985 (\$78,425.00); 1C28 524001 M23F05019985 (\$70,200.00); 1C28 524001 M23F03859985 (\$94,550.00).

ADOPTED BY

MAY 05 2003

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1st ADOPT 2nd READ & REFER
- ☐ PERSONAL PAPER REFER

Date Referred

Referred To:

Date Referred

Referred To:

Date Referred

Referred To:

First Reading

Committee _____

Date _____

Chair _____

Referred To _____

Committee

Date 4/29/03

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Refer To

FINAL COUNCIL ACTION

☐ 2nd ☐ 1st & 2nd ☐ 3rd

Readings-

☒ Consent ☐ V Vote ☒ RC Vote

CERTIFIED

CERTIFIED

MAY 05 2003

ATLANTA CITY COUNCIL PRESIDENT

Attee W. Hoffard

CERTIFIED

MAY 05 2003

Attee W. Hoffard

MAYOR'S ACTION

MAYOR

MAY 13 2003

A RESOLUTION BY

03- R-0603

COMMUNITY DEVELOPMENT/
HUMAN RESOURCES COMMITTEE

TO RESCIND RESOLUTION 03-R-0081 IN ITS ENTIRETY, AND TO AUTHORIZE THE MAYOR TO EXECUTE AN APPROPRIATE CONTRACTUAL AGREEMENT FOR FC-7533-02-A, LANDSCAPE ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR STREETScape AND TRAILS WITH ALTAMIRA DESIGN AND COMMON SENSE, INC.; TO PROVIDE DESIGN SERVICES FOR VARIOUS STREETScape PROJECTS IN AN AMOUNT NOT TO EXCEED \$243,175.00: FOR LAKEWOOD HEIGHTS STREETScape, \$70,200.00; CHESHIRE BRIDGE ROAD STREETScape, \$78,425.00; AND METROPOLITAN PARKWAY STREETScape PHASE II, \$94,550.00, ON BEHALF OF THE DEPARTMENT OF PLANNING, DEVELOPMENT AND NEIGHBORHOOD CONSERVATION. ALL CONTRACTED WORK SHALL BE PAID FROM AND CHARGED TO FUND, ACCOUNT AND CENTER NUMBERS: 1C28 524001 M23F05119985 (\$78,425.00); 1C28 524001 M23F05019985 (\$70,200.00); 1C28 524001 M23F03859985 (\$94,550.00).

WHEREAS, the City of Atlanta (the "City") did solicit Request for Proposals from qualified firms for FC-7533-02, Landscape Architectural/Engineering Design Services for Streetscape and Trails, to provide design services for various streetscape and trail projects; and

WHEREAS, after review and evaluation of the proponent's qualifications and analysis of the technical proposals by City personnel, the Commissioner of the Department of Planning, Development and Neighborhood Conservation and the Chief Procurement Officer of the Department of Procurement recommend the award of said contract to one of the top-ranked proponents, Altamira Design and Common Sense, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor be and is hereby authorized to execute on behalf of the City of Atlanta Contract FC-7533-02-A, Landscape Architectural/Engineering Design Services for Streetscape and Trails with Altamira Design and Common Sense, Inc., to provide design services for various streetscape and trail projects on behalf of the Department of Planning, Development and Neighborhood Conservation.

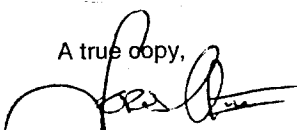
BE IT FURTHER RESOLVED, that the term of the contract shall terminate December 31, 2003.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer be and is hereby directed to prepare said contract for execution by the Mayor, to be approved as to form by the City Attorney.

BE IT FURTHER RESOLVED, that said contract, shall not become binding on the City, and the City shall incur no liability nor obligation thereunder until the same has been signed by the Mayor and delivered to the contracting party.

BE IT FURTHER RESOLVED, that all contracted work shall be charged to and paid from Fund, Account and Center Numbers: 1C28 524001 M23F05119985 (\$78,425.00); 1C28 524001 M23F05019985 (\$70,200.00); 1C28 524001 M23F03859985 (\$94,550.00).

A true copy,


Deputy Clerk

ADOPTED by the City Council
APPROVED by the Mayor

May 5, 2003
May 13, 2003



CITY OF ATLANTA
ATLANTA, GEORGIA

IN SUBSTITUTE RESOLUTION BY

03-R-0081

COMMUNITY DEVELOPMENT/
HUMAN RESOURCES COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN APPROPRIATE CONTRACTUAL AGREEMENT FOR FC-7533-02-A, LANDSCAPE ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR STREETScape AND TRAILS (RFP) WITH ALTAMIRA DESIGN AND COMMON SENSE, INC., TO PROVIDE DESIGN SERVICES FOR VARIOUS STREETScape PROJECTS IN AN AMOUNT NOT TO EXCEED \$184,850.00 FOR LAKEWOOD HEIGHTS STREETScape \$56,500.00; CHESHIRE BRIDGE ROAD STREETScape \$53,500.00; AND METROPOLITAN PARKWAY STREETScape PHASE II \$74,850.00, ON BEHALF OF THE DEPARTMENT OF PLANNING, DEVELOPMENT AND NEIGHBORHOOD CONSERVATION; ALL CONTRACTED WORK SHALL BE PAID FROM AND CHARGED TO FUND, ACCOUNT AND CENTER NUMBERS: 1C28 524001 M23F05119985 (\$53,500.00); 1C28 524001 M23F05019985 (\$56,500.00); 1C28 524001 M23F03859985 (\$74,850.00).

WHEREAS, the City of Atlanta did solicit Request for Proposals from qualified firms for FC-7533-02, Landscape Architectural/Engineering Design Services for Streetscape and Trails (RFP) to provide design services for various streetscape and trail projects; and

WHEREAS, after review and evaluation of the proponent's qualifications and analysis of the technical proposals by City personnel, the Commissioner of the Department of Planning, Development and Neighborhood Conservation and the Purchasing Agent of the Bureau of Purchasing and Real Estate recommend the award of said Contract to one of the top ranked proponents, Altamira Design and Common Sense, Inc.; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor be and hereby authorized to execute on behalf of the City of Atlanta Contract FC-7533-02-A, Landscape Architectural/Engineering Design Services for Streetscape and Trails (RFP) with Altamira Design and Common Sense, Inc., to provide design services for various streetscape and trail projects on behalf of the Department of Planning, Development and Neighborhood Conservation.

BE IT FURTHER RESOLVED, that the term of the contract shall terminate December 31, 2003.

BE IT FURTHER RESOLVED, that the Purchasing Agent be and is hereby directed to prepare said Contract for execution by the Mayor, to be approved as to form by the City Attorney.

BE IT FURTHER RESOLVED, that said Contract, shall not become binding on the City of Atlanta, and the City of Atlanta shall incur no liability nor obligation thereunder until the same has been signed by the Mayor and delivered to the contracting party.

BE IT FINALLY RESOLVED, that all contracted work shall be charged to and paid from Fund, Account and Center Numbers: 1C28 524001 M23F05119985 (\$53,500.00); 1C28 524001 M23F05019985 (\$56,500.00); 1C28 524001 M23F03859985 (\$74,850.00).

A true copy,

Rhonda Daughin Jackson
Municipal Clerk, CMC

ADOPTED by the Council
APPROVED by the Mayor

FEB 03, 2003
FEB 11, 2003

MEMORANDUM

Date: March 31, 2003


To: Felicia Strong Whitaker,
Director of Purchasing

From: Beverley Dockeray-Ojo *BVO*
Director of Planning, Development and Current Planning

Re: RFP - FC – 7533-02

Subject: **Contract with Altamira Common Sense Design, Inc.**

Cc: Daisy Wong, Department of Public Works
Project File



Purpose:

To recommend retaining Altamira Design and Common Sense Design, Inc. to perform design services to Lakewood Heights Town Center, Cheshire Bridge Road Streetscape and Metropolitan Parkway Phase II Streetscape.

Issues:

1. A Resolution 03-R-0081 was approved by the City Council on January 2003.
2. The Resolution pertains to the retaining Altamira Design and Common Sense, Inc. to provide design services to three streetscape projects on behalf of the Department of Planning, Development and Neighborhood Conservation.
3. Staff notes that consultants were chosen based on the qualifications, not cost proposal.
4. The contract will compose of:

Account and Fund Center #: Cheshire Bridge Road Streetscape
1C28 524001 M23F05119985 - \$53,500 (\$41,500 + \$12,000 survey allowance)

Account and Fund Center #: Lakewood Heights Town Center
1C28 524001 M23F05019985 - \$56,500 (\$44,500 + \$12,000 survey allowance)

Account and Fund Center #: Metropolitan Parkway Phase II
1C28 524001 M23F03859985 - \$74,850 (\$62,850 + \$12,000 survey allowance)

The approved total is \$184,850 (including \$36,000 survey allowance) – *Refer to Attachment A – Cost Proposal as submitted.*

5. Upon the receipt of the contract, Altamira Design and Common Sense indicate to our office that they had made a mathematical error in their cost proposal. The revised total will then be \$243,175, including the \$36,000 survey allowance (*Refer to Attachment B – Letter from Altamira*).
5. Upon review by Department of Public Works and Planning staff, we have concluded that the error was genuine. In addition, staff notes that the revised total will still put Altamira Design and Common Sense, as the most qualified as well as submitting the lowest cost proposal for two of the three submissions, i.e. Lakewood Heights Town Center and Metropolitan Parkway Streetscape Phase II. (*Refer to Attachment C for the Accurate Proposal Breakdown*)
6. Therefore, the amount indicated in the Account and Fund Center # will be:

Account and Fund Center #: Cheshire Bridge Road Streetscape
1C28 524001 M23F05119985 - \$78,425 (\$41,500 + \$12,000 survey allowance)

Account and Fund Center #: Lakewood Heights Town Center
1C28 524001 M23F05019985 - \$70,200 (\$44,500 + \$12,000 survey allowance)

Account and Fund Center #: Metropolitan Parkway Phase II
1C28 524001 M23F03859985 - \$94,550 (\$62,850 + \$12,000 survey allowance)

The approved total is \$243,175 (including \$36,000 survey allowance).

Recommendation

Our office is recommending to retain Altamira Design and Common Sense, Inc. to provide professional design services to Cheshire Bridge Road Streetscape, Lakewood Heights Town Center and Metropolitan Parkway Streetscape Phase II, based on the revised cost proposal.

ALTAMIRA

DESIGN AND COMMON SENSE, INC.

ATTACHMENT A - ORIGINAL COST PROPOSAL
page 1

Cost Proposal

TE-181 Cascade Road and Benjamin E. Mays Road

| Task | Fee |
|-------------------------|---------------------|
| Schematic Design | \$ 9,500.00 |
| Design Development | \$ 11,500.00 |
| Right of Way Plans* | \$ 3,750.00 |
| Construction Documents | \$ 17,525.00 |
| Contract Administration | \$ 9,500.00 |
| Project Close Out Phase | \$ 3,750.00 |
| TOTAL | \$ 55,525.00 |

TE-184 Lakewood Heights

| Task | Fee |
|-------------------------|---------------------|
| Master Plan | \$ 9,500.00 |
| Categorical Exclusions | \$ 4,200.00 |
| Schematic Design | \$ 6,250.00 |
| Design Development | \$ 9,250.00 |
| Right of Way Plans* | \$ 3,750.00 |
| Construction Documents | \$ 14,000.00 |
| Contract Administration | \$ 7,500.00 |
| Project Close Out Phase | \$ 3,750.00 |
| TOTAL | \$ 44,500.00 |

TE-186 Cheshire Bridge

| Task | Fee |
|-------------------------|---------------------|
| Master Plan | \$ 10,000.00 |
| Section 106 | \$ 11,175.00 |
| Categorical Exclusion | \$ 3,750.00 |
| Schematic Design | \$ 6,000.00 |
| Design Development | \$ 8,500.00 |
| Right of Way Plans* | \$ 3,750.00 |
| Construction Documents | \$ 12,500.00 |
| Contract Administration | \$ 7,000.00 |
| Project Close Out Phase | \$ 3,750.00 |
| TOTAL | \$ 41,500.00 |

ALTAMIRA

DESIGN AND COMMON SENSE, INC.

ATTACHMENT A - page 2

TE-222 Pryor Road Trail

| Task | Fee |
|-------------------------|---------------------|
| Schematic Design | \$ 3,700.00 |
| Design Development | \$ 4,500.00 |
| Right of Way Plans* | \$ 2,750.00 |
| Construction Documents | \$ 5,500.00 |
| Contract Administration | \$ 3,750.00 |
| Project Close Out Phase | \$ 2,000.00 |
| TOTAL | \$ 22,200.00 |

Q40 - CMAQ Metropolitan Parkway Phase II

| Task | Fee |
|-------------------------|---------------------|
| Concept Report | \$ 5,085.00 |
| Section 106 | \$ 10,915.00 |
| Categorical Exclusions | \$ 3,700.00 |
| Schematic Design | \$ 8,500.00 |
| Design Development | \$ 12,100.00 |
| Right of Way Plans | \$ 7,500.00 |
| Construction Documents | \$ 20,500.00 |
| Contract Administration | \$ 10,500.00 |
| Project Close Out Phase | \$ 3,750.00 |
| TOTAL | \$ 62,850.00 |

ALTAMIRA
DESIGN AND COMMON SENSE, INC.

Attachment B

March 28, 2003

Mr. Adam Smith
Ms. Felicia Strong-Whitaker
Bureau of Purchasing and Real Estate
55 Trinity Avenue, SW
Suite 1790
Atlanta, Georgia 30303

Re: FC-7533-02

Dear Mr. Smith and Ms. Strong-Whitaker:

The math in our proposal and contract is incorrect. The prices for each task are correct however the total is incorrect. The incorrect totals in the proposal are \$148,850.00. The correct totals are \$207,150.00. We discovered this mistake yesterday and discussed it briefly with Daisy Wong who suggested we contact you directly to discuss the mistake. The legislation approved by council is \$184,850.00, which includes a \$36,000.00 survey allowance. The correct total including the survey allowance is \$243,150.00.

Sincerely,
Altamira Design and Common Sense, Inc

Harry R. Housen, RLA, ASLA
Principal

31-Mar-02

FC - 7533-02 - Cost
Proposal
page 1

ATTACHMENT C

| TASK | LAKEWOOD HEIGHTS TOWN CENTER | CHESHIRE BRIDGE ROAD STREETSCAPE | METROPOLITAN PARKWAY STREETSCAPE II | |
|----------------------------|------------------------------------|--|---|-----------|
| Concept Report | | | 5085 | |
| Master Plan | 9500 | 10000 | | |
| Section 106 | | 11175 | 10915 | |
| Categorical Exclusions | 4200 | 3750 | 3700 | |
| Schematic Design | 6250 | 6000 | 8500 | |
| Design Development | 9250 | 8500 | 12100 | |
| Right of Way Plans | 3750 | 3750 | 7500 | |
| Construction Documents | 14000 | 12500 | 20500 | |
| Contract Administration | 7500 | 7000 | 10500 | |
| Project Close-out | 3750 | 3750 | 3750 | |
| Sub-total | 58200 | 66425 | 82550 | |
| Survey Allowance | 12000 | 12000 | 12000 | |
| Total | 70200 | 78425 | 94550 | |
| Grand Total | | | | \$243,175 |

RCS# 4709
5/05/03
6:24 PM

Atlanta City Council

Regular Session

CONSENT I

Pgs. 1-15: Except 03-R-0616; 03-O-0672
03-R-0629; 03-O-0449
ADOPT

YEAS: 12
NAYS: 0
ABSTENTIONS: 0
NOT VOTING: 4
EXCUSED: 0
ABSENT 0

| | | | |
|-----------|--------------|-----------|------------|
| Y Smith | NV Archibong | Y Moore | Y Mitchell |
| Y Starnes | Y Fauver | Y Martin | NV Norwood |
| NV Young | Y Shook | Y Maddox | Y Willis |
| Y Winslow | Y Muller | Y Boazman | NV Woolard |

CONSENT I

5/05/03 FULL COUNCIL MEETING

Items Adopted on the Consent Agenda

1. 03-O-0654
2. 03-O-0657
3. 03-O-0664
4. 03-O-0673
5. 03-O-0674
6. 03-O-0675
7. 03-O-0676
8. 03-O-0548
9. 03-O-0666
10. 03-O-0652
11. 03-O-0107
12. 03-O-0495
13. 03-O-0540
14. 03-O-0567
15. 03-O-0568
16. 03-O-0573
17. 03-O-0594
18. 03-O-0661
19. 02-O-0680
20. 03-O-0435
21. 03-O-0547
22. 03-R-0596
23. 03-R-0597
24. 03-R-0599
25. 03-R-0603
26. 03-R-0604
27. 03-R-0605
28. 03-R-0607
29. 03-R-0366
30. 03-R-0618
31. 03-R-0619
32. 03-R-0620
33. 03-R-0621
34. 03-R-0622
35. 03-R-0623

**Items Adversed on the
Consent Agenda**

58. 03-R-0641
59. 03-R-0642
60. 03-R-0643
61. 03-R-0644
62. 03-R-0646

Consent I Vote: 12Yeas; 0 Nays: (See RCS #4709) (1st Consent Vote: 13Yeas; 0 Nays
(See RCS #4667); Reconsidered:12 Yeas; 1 Nay (See RCS #4708))

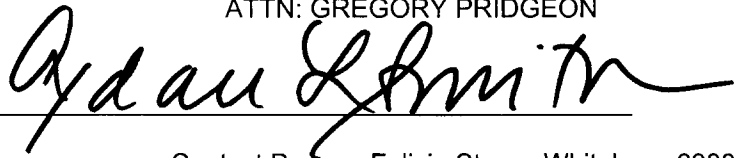
Items Removed from the Consent Agenda: 03-R-0616; 03-O-0672; 03-R-0629; 03-O-0449

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

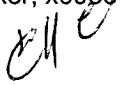
ATTN: GREGORY PRIDGEON

Chief Procurement Officer's Signature: _____



Originating Department: DPCD

Contact Person: Felicia Strong-Whitaker, x6988



Committee(s) of Purview: Community Development/
Human Resources

Council Deadline: April 7, 2003

Committee Meeting Dates(s): April 29, 2003

Full Council Date: May 5, 2003

CAPTION

TO RESCIND RESOLUTION 03-R-0081 IN ITS ENTIRETY, AND TO AUTHORIZE THE MAYOR TO EXECUTE AN APPROPRIATE CONTRACTUAL AGREEMENT FOR FC-7533-02-A, LANDSCAPE ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR STREETSCAPE AND TRAILS WITH ALTAMIRA DESIGN AND COMMON SENSE, INC.; TO PROVIDE DESIGN SERVICES FOR VARIOUS STREETSCAPE PROJECTS IN AN AMOUNT NOT TO EXCEED \$243,175.00: FOR LAKEWOOD HEIGHTS STREETSCAPE, \$70,200.00; CHESHIRE BRIDGE ROAD STREETSCAPE, \$78,425.00; AND METROPOLITAN PARKWAY STREETSCAPE PHASE II, \$94,550.00, ON BEHALF OF THE DEPARTMENT OF PLANNING, DEVELOPMENT AND NEIGHBORHOOD CONSERVATION. ALL CONTRACTED WORK SHALL BE PAID FROM AND CHARGED TO FUND, ACCOUNT AND CENTER NUMBERS: 1C28 524001 M23F05119985 (\$78,425.00); 1C28 524001 M23F05019985 (\$70,200.00); 1C28 524001 M23F03859985 (\$94,550.00).

BACKGROUND


To rescind resolution 03-R-0081 to correct the total not-to-exceed amount and to correct the not to exceed amount for each of the three projects.

FINANCIAL IMPACT (if any)

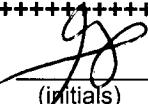
Mayor's Staff Only

+++++

Received by Mayor's Office: _____

4.18.03 
(date)

Reviewed by: _____


(initials) (date)

Submitted to Council: _____

(date)

Action by Committee: _____ Approved _____ Advertised _____ Held _____ Amended
_____ Substitute _____ Referred _____ Other

A RESOLUTION BY

03- R-0603

COMMUNITY DEVELOPMENT/
HUMAN RESOURCES COMMITTEE

TO RESCIND RESOLUTION 03-R-0081 IN ITS ENTIRETY, AND TO AUTHORIZE THE MAYOR TO EXECUTE AN APPROPRIATE CONTRACTUAL AGREEMENT FOR FC-7533-02-A, LANDSCAPE ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR STREETSCAPE AND TRAILS WITH ALTAMIRA DESIGN AND COMMON SENSE, INC.; TO PROVIDE DESIGN SERVICES FOR VARIOUS STREETSCAPE PROJECTS IN AN AMOUNT NOT TO EXCEED \$243,175.00: FOR LAKEWOOD HEIGHTS STREETSCAPE, \$70,200.00; CHESHIRE BRIDGE ROAD STREETSCAPE, \$78,425.00; AND METROPOLITAN PARKWAY STREETSCAPE PHASE II, \$94,550.00, ON BEHALF OF THE DEPARTMENT OF PLANNING, DEVELOPMENT AND NEIGHBORHOOD CONSERVATION. ALL CONTRACTED WORK SHALL BE PAID FROM AND CHARGED TO FUND, ACCOUNT AND CENTER NUMBERS: 1C28 524001 M23F05119985 (\$78,425.00); 1C28 524001 M23F05019985 (\$70,200.00); 1C28 524001 M23F03859985 (\$94,550.00).

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